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8<sup>th</sup> January, 2013

TRY/A1 & B1/2013  
OAGF/CAD/026/V.III/1

### Federal Treasury Circular

**To:**

The Chief of Staff to the President,  
The Deputy Chief of Staff to the Vice President,  
All Honourable Ministers,  
The Secretary to the Government of the Federation,  
The Head of the Civil Service of the Federation,  
All Special Advisers,  
All Service Chiefs/Inspector-General of Police,  
The Governor, Central Bank of Nigeria,  
The Chairman, Federal Civil Service Commission,  
All Federal Permanent Secretaries,  
The Auditor-General for the Federation,  
The Secretary, National Judicial Commission,  
The Clerk of the National Assembly,  
The Chief Registrar, Supreme Court of Nigeria,  
All Directors-General/Chief Executives of  
Extra-Ministerial Departments and Agencies,  
All Directors of Finance and Accounts,  
All Heads of Accounts Divisions,  
All Zonal Coordinators (OAGF),  
The Sub-Treasurer of the Federation,  
All Heads of Internal Audit Units,  
All Federal Pay Officers.

### ISSUANCE AND CONTROL OF STOCK VERIFIERS STAMPS

It has been noticed that the provision of Financial Regulations (FR) 2806 which states that "*Stock Verifiers in a Ministerial Office and other arms of Government shall be issued with a stamp under the control of the Accountant-General of the Federation (AGF)*" has not been complied with by many Ministries, Departments and Agencies (MDA).

Consequently, it has become necessary to invoke the provisions of the FR for compliance.

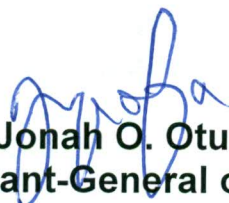
2. This measure is to strengthen the control of the issuance and usage of **Stock Verification** stamps as **security instruments** to further enhance accountability in the verification of supplies, works and other services.

3. Henceforth, Heads of Stock Verification Units in all MDA and other arms of Government are to make their stamp requests through their respective Accounting Officers to the AGF for issuance. This should strictly be in compliance to the provisions of Section 2806 and 2807 of the FR and all such requests should clearly indicate the following details:

- (a) Name and rank of staff;
- (b) Two (2) recent passport photographs, stamped and endorsed by the Head of Stock Verification Unit;
- (c) Specimen Signatures of the officer and
- (d) The Identity Card Number of the officer.

4. The usage of the stamp is to take effect from 15<sup>th</sup> January 2013.

5. The content of this circular should be brought to the attention of all offices/designated officers for strict implementation/compliance, please.

  
**Jonah O. Otunla, FCA**  
**Accountant-General of the Federation**