



OFFICE OF THE ACCOUNTANT-GENERAL OF THE FEDERATION
FEDERAL MINISTRY OF FINANCE
ADMINISTRATION DEPARTMENT

OAGF/30/ABJ/IV/T/

13th February, 2024

All Permanent Secretaries,
Chairmen of Statutory Commissions,
All Director-Generals/Chief Executives,
Heads of Parastatals, Extra Ministerial Departments,
Executive Secretaries.

REMINDER:
ONLINE PERSONAL RECORD UPDATE
FOR TREASURY OFFICERS

Further to our earlier circular Ref. No. OAGF/30/ABJ/IV/T/107 dated 16th January, 2024, on the above subject, I am directed to remind you that the ongoing update of personnel record of all Treasury Officers in readiness for implementation of **Human Resource Module** of the **IPPIS** is due to end on **Friday, 16th February, 2024**.

2. Consequently, all Treasury Officers are once again requested to visit the **OAGF Website** and click on to <https://formfacade.com/sm/HMOye/38bJ> to update their records on or before the scheduled date.

3. All officers are also strongly advised to provide accurate/genuine bio-data. Any attempt to supply **doctored** information shall be treated as Serious Misconduct in consonance with the relevant provisions of the **Public Service Rules (PSR)**.

4. Please, bring the content of this Circular to the attention of all concerned for strict compliance:

Musa A. Raheem

Director (Administration)

For: Accountant-General of the Federation