



OFFICE OF THE ACCOUNTANT-GENERAL OF THE FEDERATION
FEDERAL MINISTRY OF FINANCE
ADMINISTRATION DEPARTMENT

OAGF/ADM/PROM. /1070/VOL. III/218

19th May, 2025

CIRCULAR

The Secretary to the Government of the Federation,
The Head of the Civil Service of the Federation,
The Chairman, Federal Civil Service Commission,
Permanent Secretaries,
Special Advisers/Senior Special Assistants,
Service Chiefs/Inspector-General of Police,
Auditor-General of the Federation,
Surveyor-General of the Federation,
Directors-General/Chief Executives,
Executive Secretaries of Parastatals and Agencies,
All Directors of Finance and Accounts,
All Directors, Internal Audit,
All Heads of Accounts and Internal Audit,

RE: 2025 PROMOTION EVALUATION/INTERVIEW FOR
OFFICERS ON SALARY GRADE LEVELS 14, 15 & 16 IN THE
FEDERAL CIVIL SERVICE

I am directed to refer to the Circular **Ref. No. FC.6243/GOV/2025/VOL.I/1** dated **12th May, 2025** by the Federal Civil Service Commission on the above subject, and to request for the submission of all completed briefs on Forms A, B and Excel sheet containing the APER/PMS scores in respect of Treasury Officers who are eligible for the year 2025 Directorate Promotion Examination/Interview. The submission is to be made to the office of the Director (Administration) **on or before Wednesday, 28th May, 2025** to facilitate early compilation and transmission to meet up with the Commission's deadline.

2. Accordingly, it should be **noted that late submission of briefs/non-compliance with the guidelines as stated in the aforementioned circular shall lead to the exclusion of officer(s) from the Promotion Evaluation/Interview Exercise.**

3. Please, bring the content of this Circular to the attention of all officers concerned for strict compliance.

A handwritten signature in blue ink, appearing to read 'Dauda Abdulhamid', with a horizontal line drawn underneath it.

Dauda Abdulhamid
Director (Administration)
for: Accountant-General of the Federation



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Director Administration

OAGF/ADM/PROM/1070/VOL.III/219

19th May, 2025.

**All Directors,
Zonal Treasury Coordinators (OAGF),
Federal Pay Officers (OAGF),
All affected staff (OAGF).**

**RE: 2025 PROMOTION EVALUATION/INTERVIEW FOR OFFICERS ON SALARY
GRADE LEVELS 14, 15 & 16 IN THE FEDERAL CIVIL SERVICE**

I am directed to refer to the Federal Civil Service Commission (FCSC) circular **Ref. No. FC.6243/GOV/2025/VOL.I/1** dated **12th May, 2025** on the above subject and to inform you that collection of Briefs and APER forms has commenced in earnest.

2. Consequently, all concerned Directorate Level officers within the Treasury House, are expected to submit **two (2) sets of Briefs** to the AD(Promotion)'s Office on or before **Wednesday 28th May, 2025**, to enable this office meet up with the Commission's deadline.
3. In addition, you are to note that any submission(s) after the deadline shall not be entertained.
4. You are therefore requested to strictly adhere to the Commission's guidelines as contained in the Call Circular.
5. Kindly, bring the content of this circular to the attention of all officers concerned for strict adherence.

Adeyemi Adewumi

DD (APD)

For: Director (Administration)